



AUTHORISING AN INTER-ACCOUNT TRANSFER

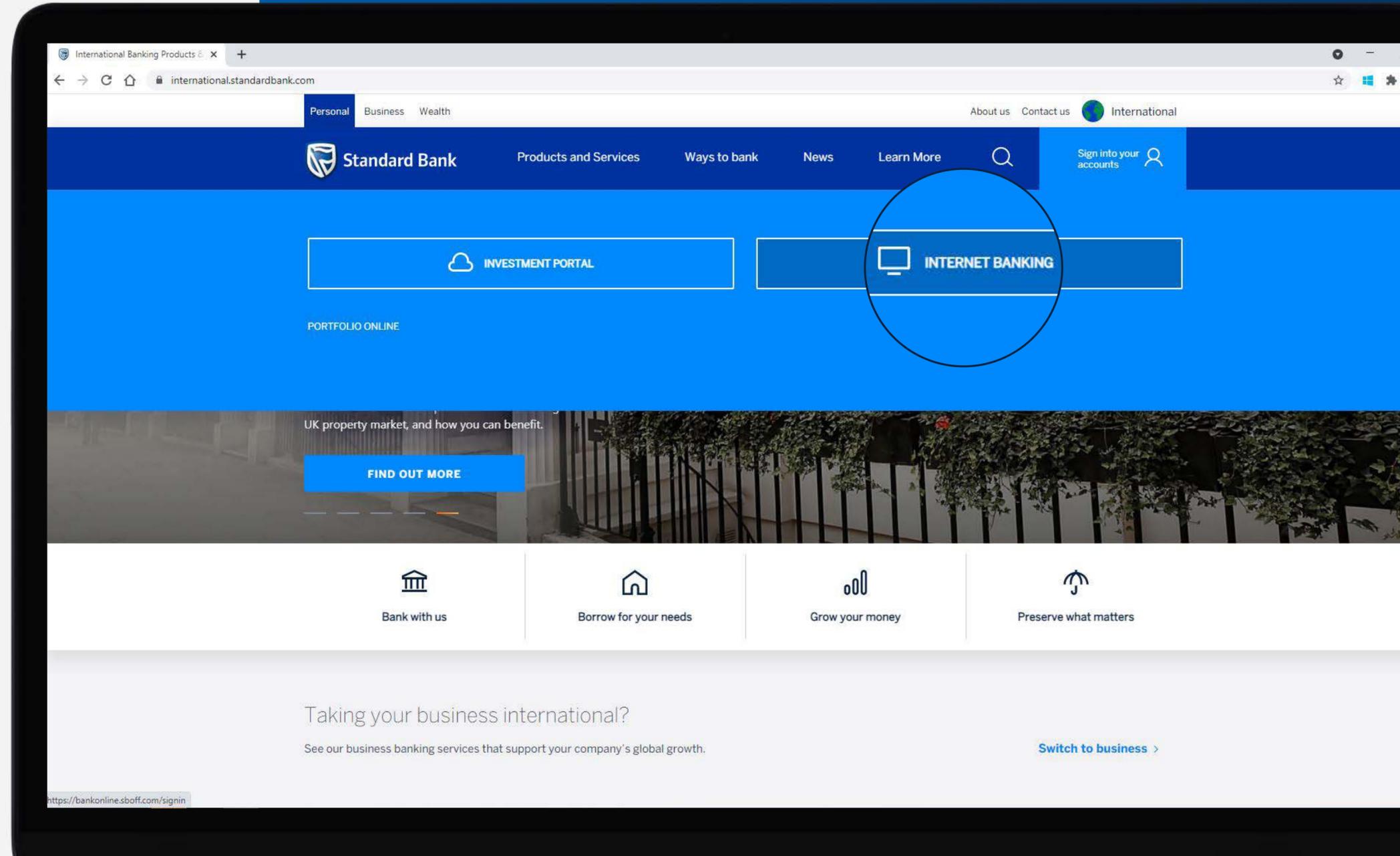


STEP ONE

Go to:

www.international.standardbank.com

- Click on “Sign into your Account”
- Go to “Internet Banking”
- Sign in using your Username and Password

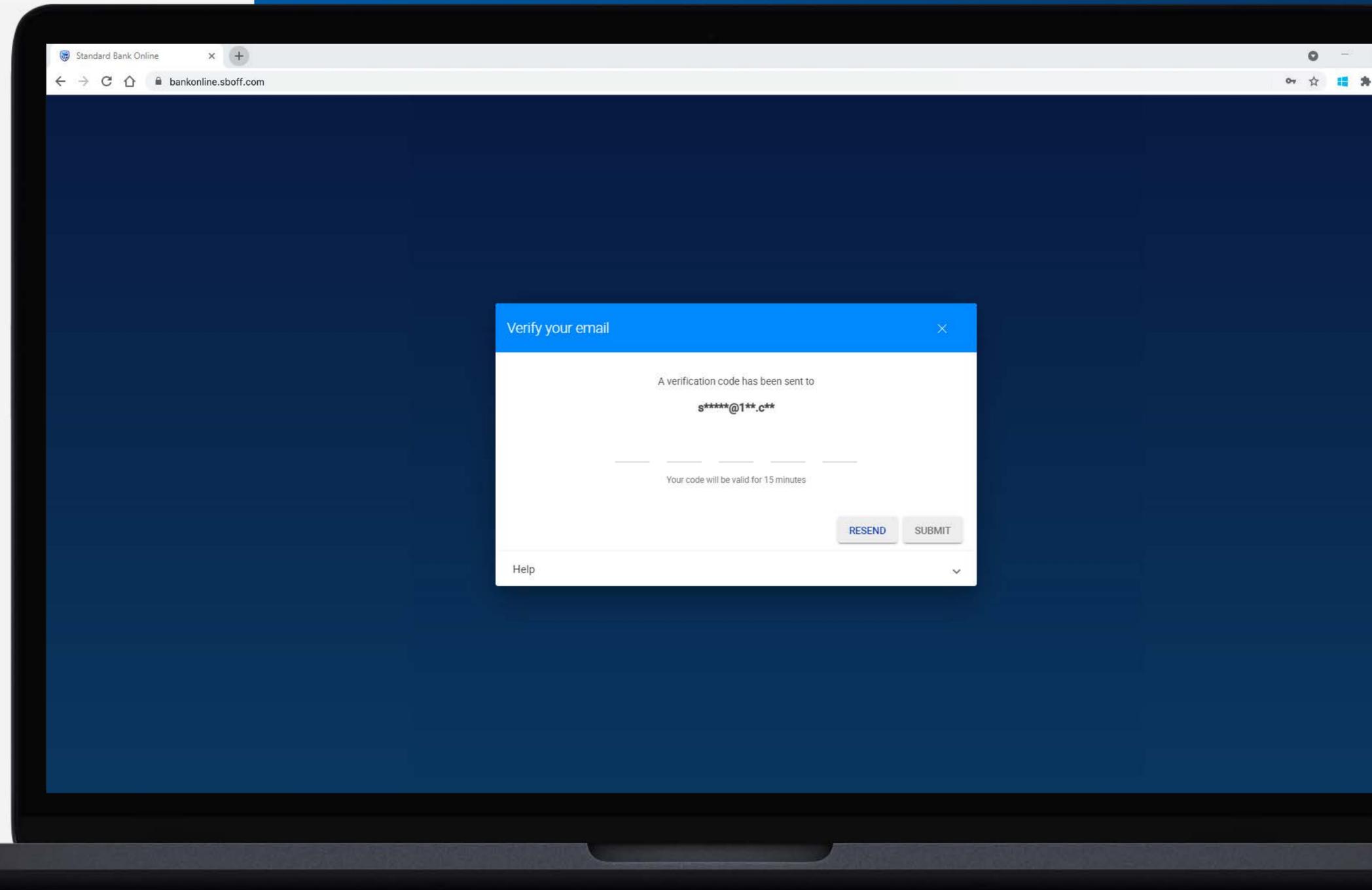




STEP TWO

You may be asked to check your email for a verification code.

Please enter this and **click “Submit”**.

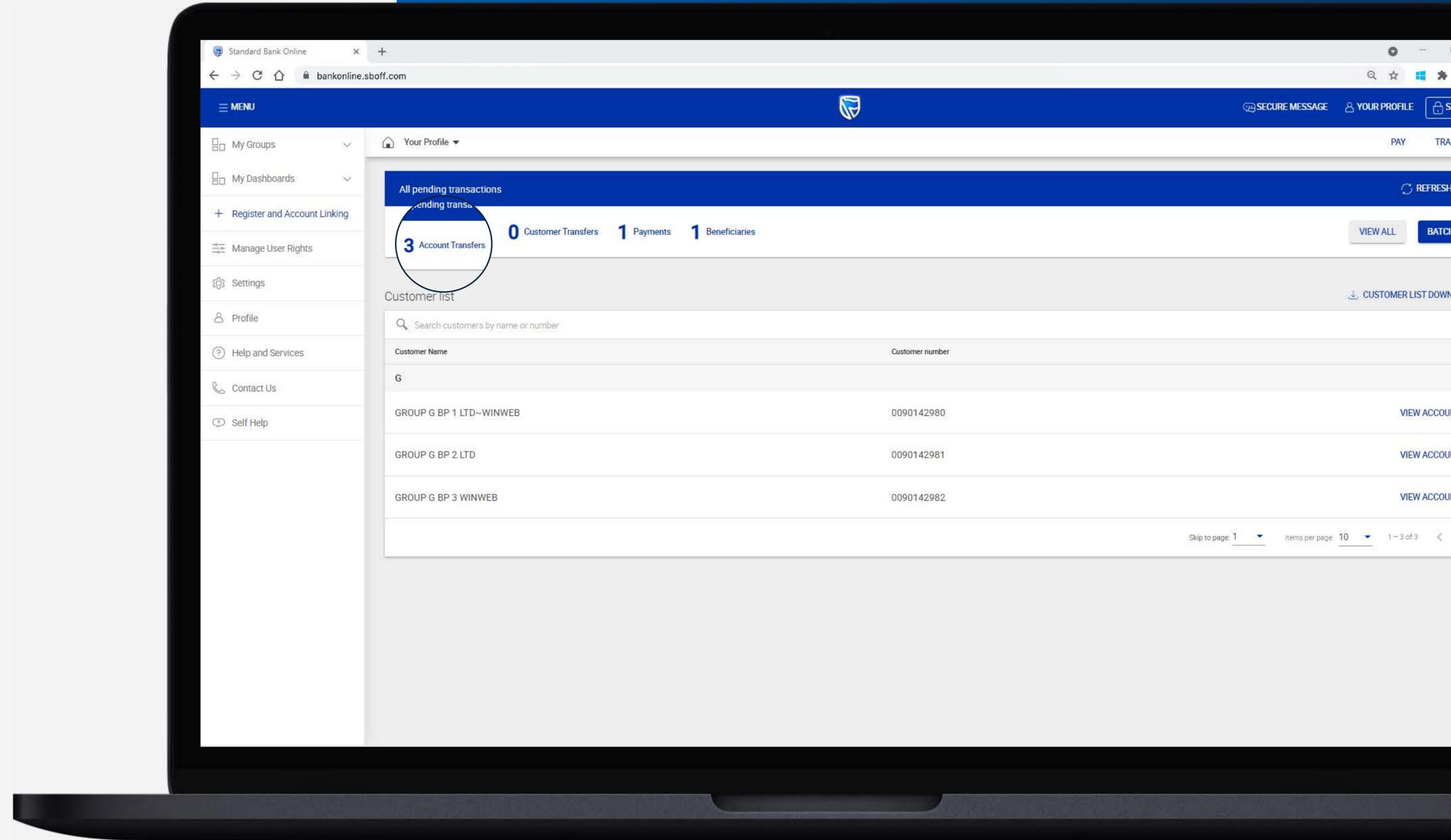




STEP THREE

All pending transactions will show you the pending transactions to be approved.

Click on “Account Transfers”.





STEP FOUR

To view the transfer, click on “Authorise”.

Standard Bank Online
bankonline.sboff.com

MENU

SECURE MESSAGE YOUR PROFILE

Your Profile

Pending transactions

PENDING TRANSACTIONS LIST DOWNLOAD

Search by reference number, account name, transaction type, currency or amount

Filter

REFRESH BATCH

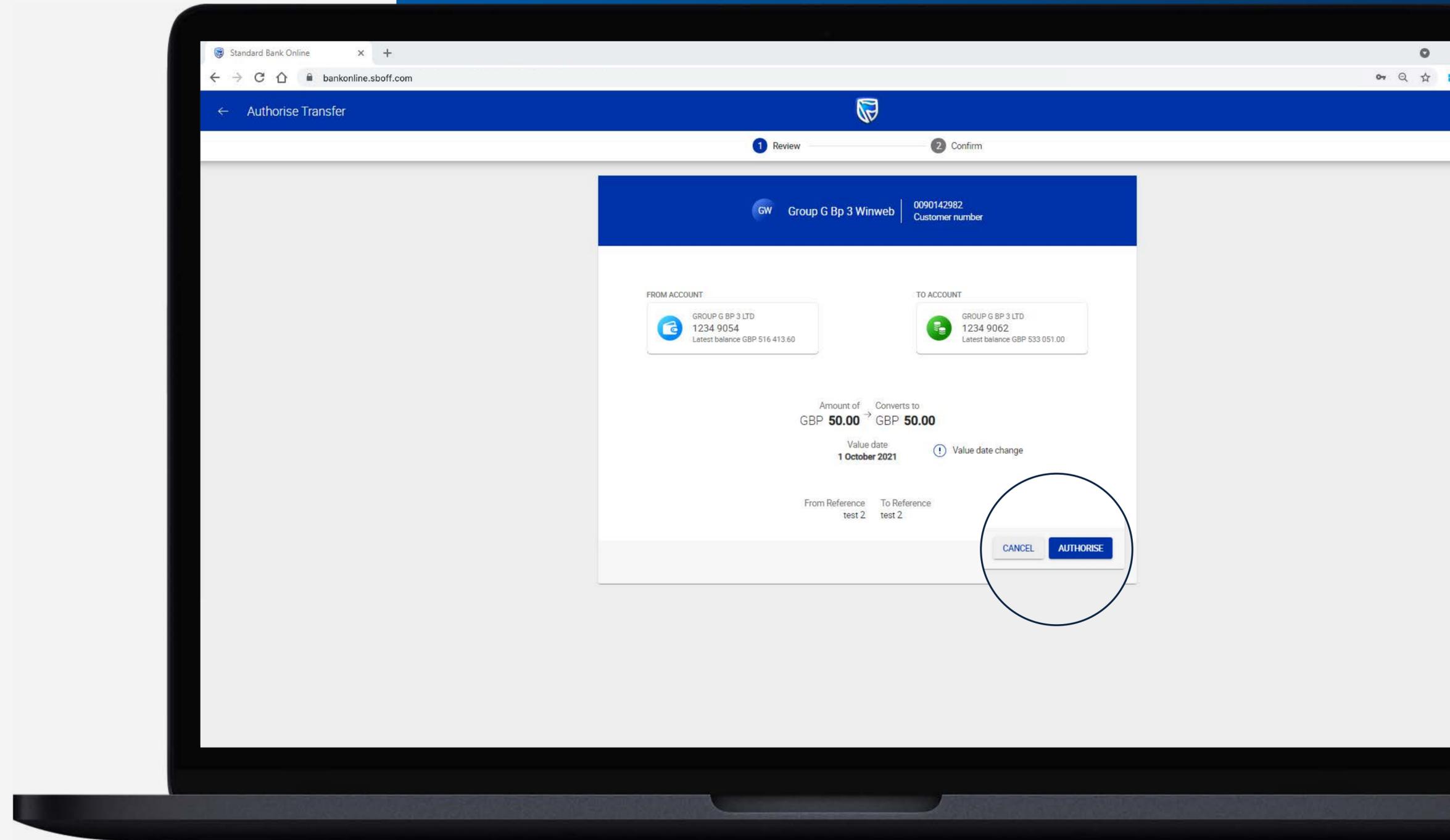
Inter account Inter customer Payments Beneficiaries

Reference Number	Account Name	Transaction Type	Currency	Amount	
0027430346/1	GROUP G BP 3 LTD	Inter account transfer	GBP	50.00	AUTHORISE
0027430347/1	GROUP G BP 2 LTD	Inter account transfer	USD	300.00	AUTHORISE



STEP FIVE

Once you have reviewed the transfer, **click** either “**Cancel**” or “**Authorise**”.

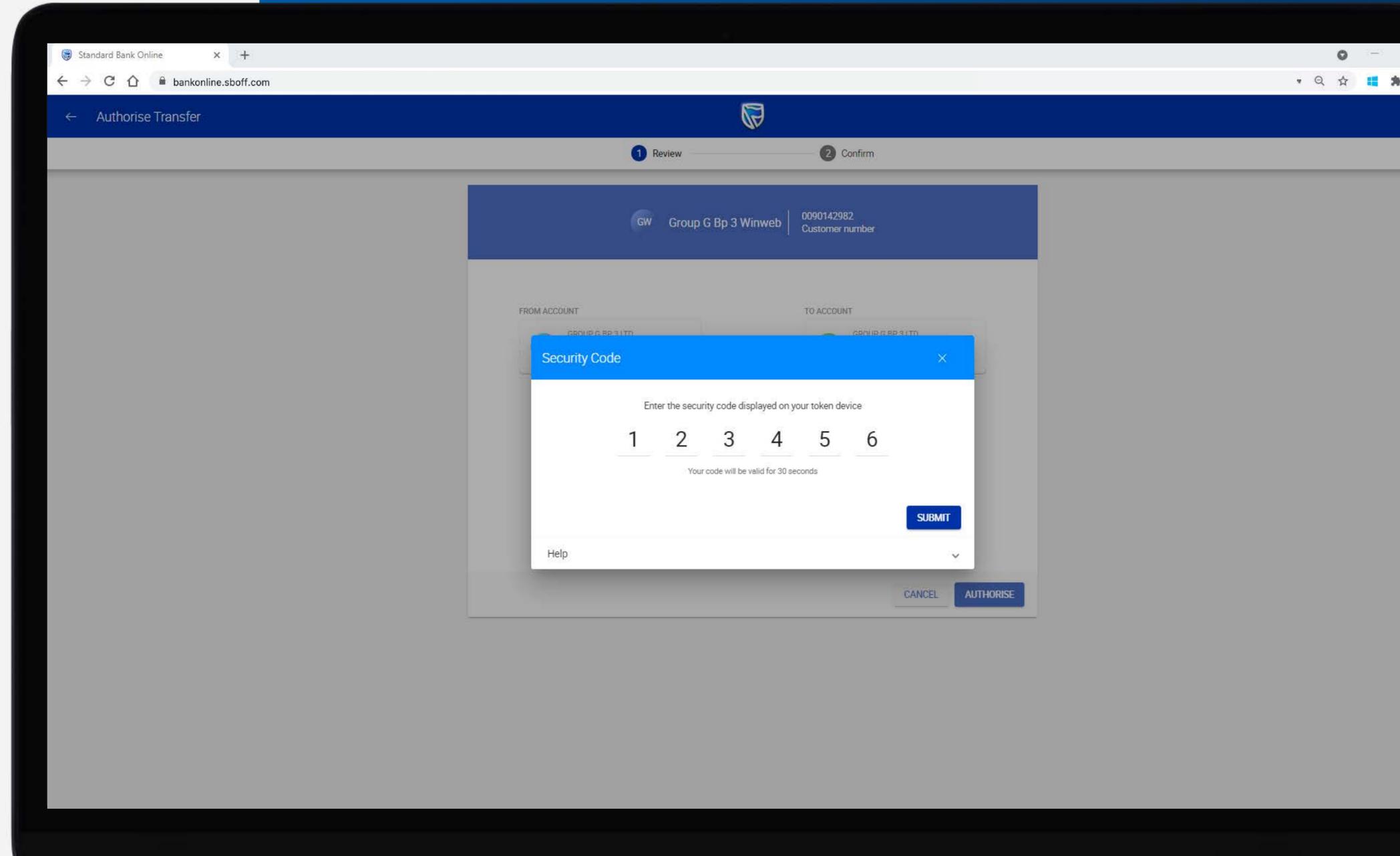




STEP SIX

You will need to enter the security code on your token.

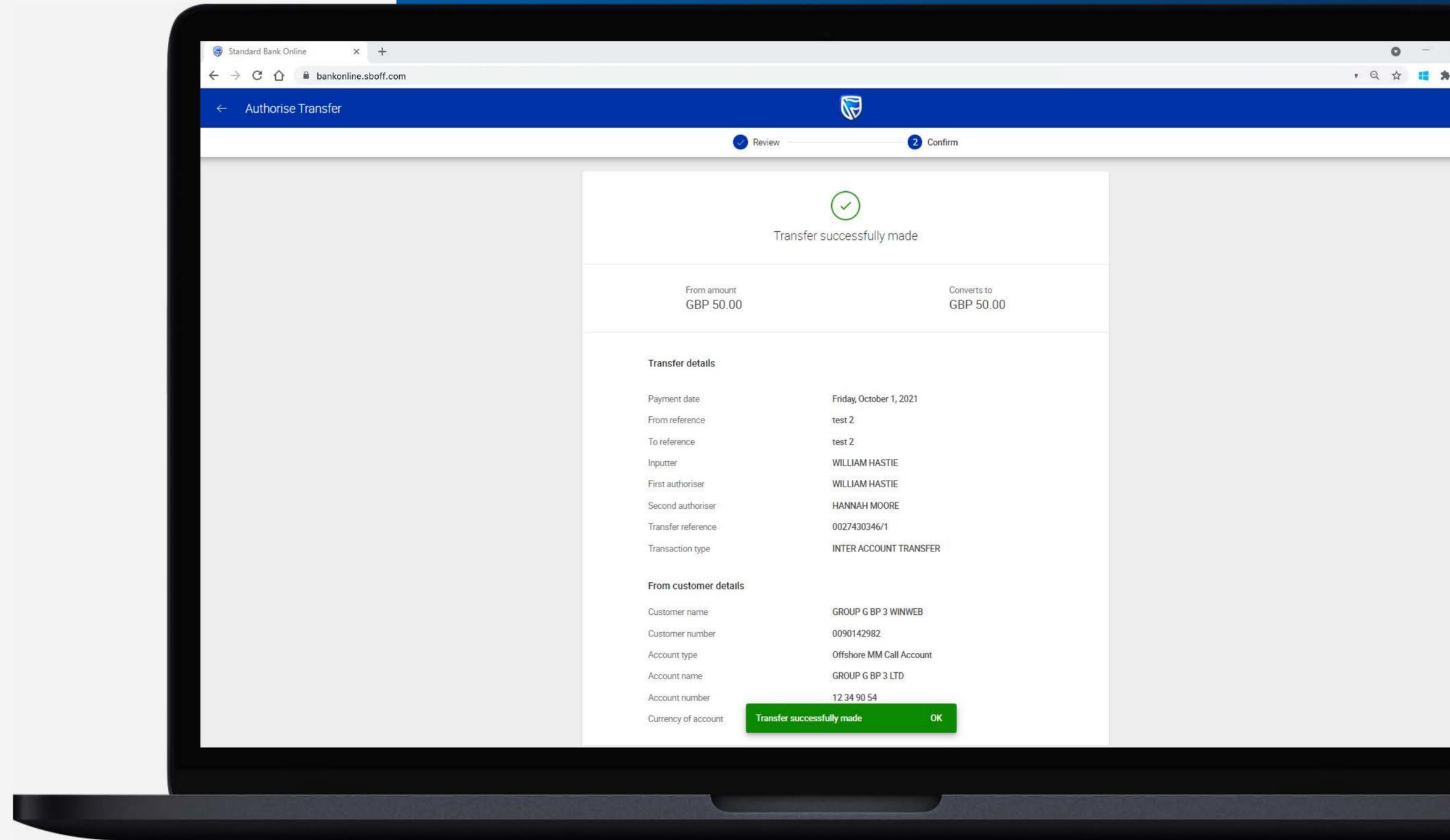
Click “Submit”.





STEP SEVEN

Your transaction will be sent for authorisation by the next level authoriser.

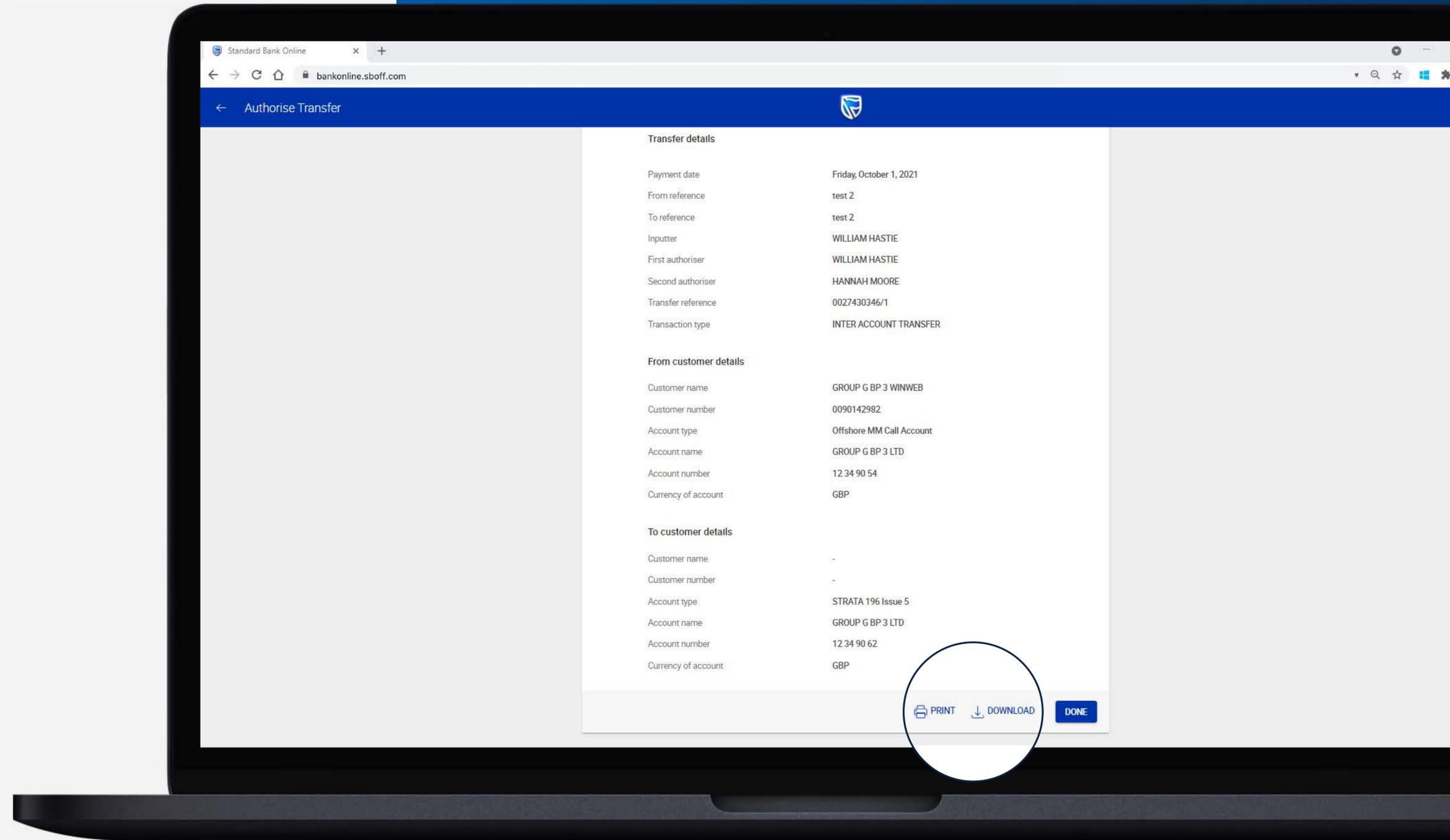




STEP EIGHT

You can print or download a copy of the transfer.

Click “Done”.





STEP NINE

You will be returned to your pending transactions.

Standard Bank Online
bankonline.sboff.com

MENU

SECURE MESSAGE YOUR PROFILE

Your Profile

Pending transactions [PENDING TRANSACTIONS LIST DOWNLOAD](#)

Search by reference number, account name, transaction type, currency or amount Filter ▲

Inter account Inter customer Payments Beneficiaries REFRESH BATCH

Reference Number	Account Name	Transaction Type	Currency	Amount	
0027430347/1	GROUP G BP 2 LTD	Inter account transfer	USD	300.00	AUTHORISE ⋮



TO AUTHORISE A BATCH OF INTER-ACCOUNT TRANSFERS

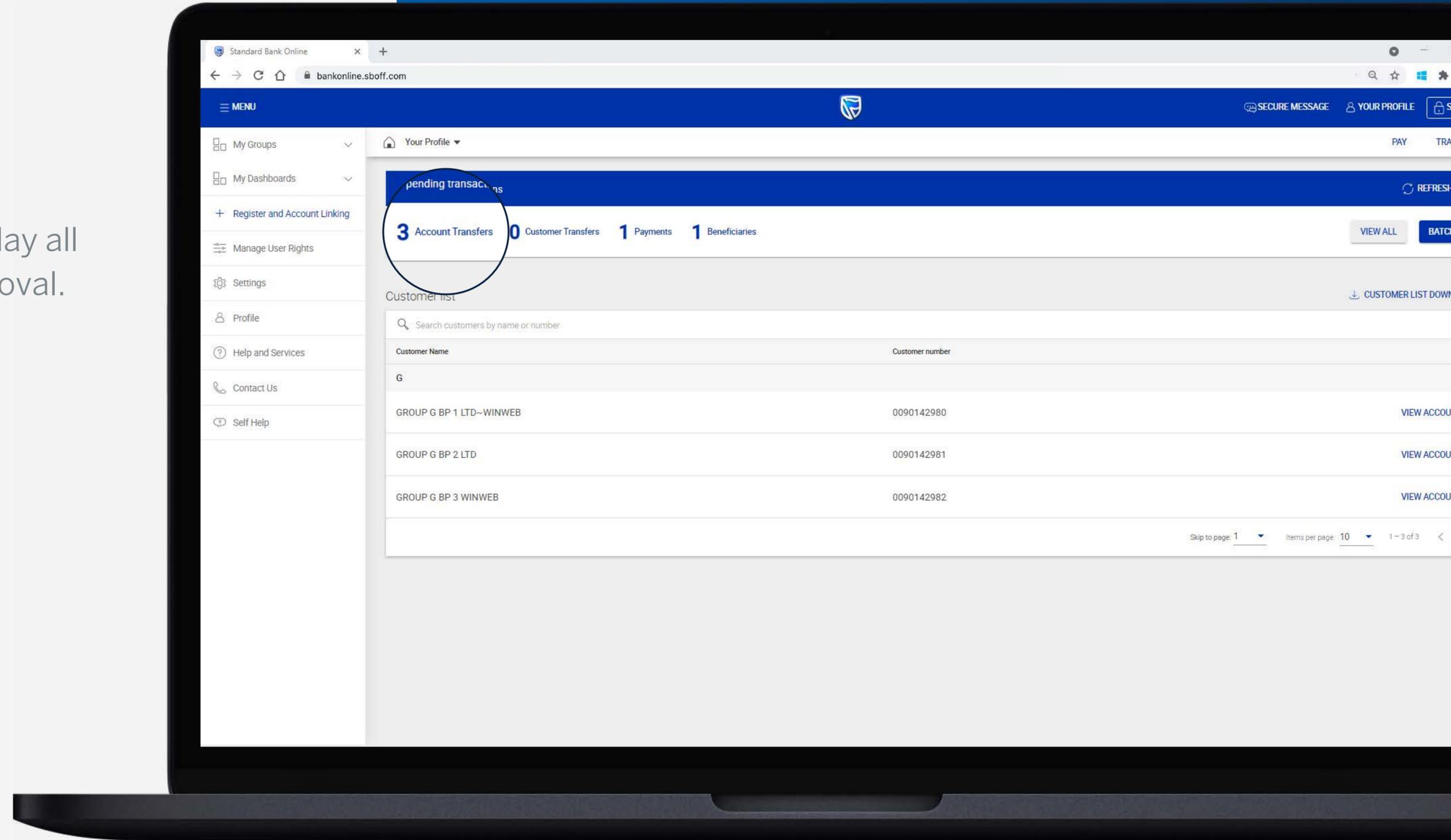


STEP ONE

Sign into internet banking.

All pending transactions will display all requests which are pending approval.

Click on “Account Transfers”.





STEP TWO

Click "Batch".

The screenshot shows a web browser window with the URL `bankonline.sboff.com`. The page title is "Standard Bank Online". The navigation bar includes "MENU", a logo, "SECURE MESSAGE", "YOUR PROFILE", and "PAY". The main content area is titled "Pending transactions" and features a search bar, a "PENDING TRANSACTIONS LIST DOWNLOAD" link, and a "REFRESH" button. Below the search bar are four filters: "Inter account" (checked), "Inter customer", "Payments", and "Beneficiaries". A table displays three pending transactions, each with an "AUTHORISE" button and a dropdown menu. A red circle highlights the "BATCH" button in the top right corner of the table area.

Reference Number	Account Name	Transaction Type	Currency	Amount	
0027430347/1	GROUP G BP 2 LTD	Inter account transfer	USD	300.00	AUTHORISE ⋮
0027430454/1	GROUP G BP 1 LTD	Inter account transfer	AED	767.90	AUTHORISE ⋮
0027430455/1	GROUP G BP 1 LTD	Inter account transfer	CHF	210.31	AUTHORISE ⋮



STEP THREE

Select all of the transfers to be authorised.

Click “Authorise” once selected.

Standard Bank Online
bankonline.sboff.com

MENU

SECURE MESSAGE YOUR PROFILE

Your Profile

Pending transactions

PENDING TRANSACTIONS LIST DOWNLOAD

Search by reference number, account name, transaction type, currency or amount

REFRESH CANCEL **AUTHORISE** Select all

Inter account Inter customer Payments Beneficiaries

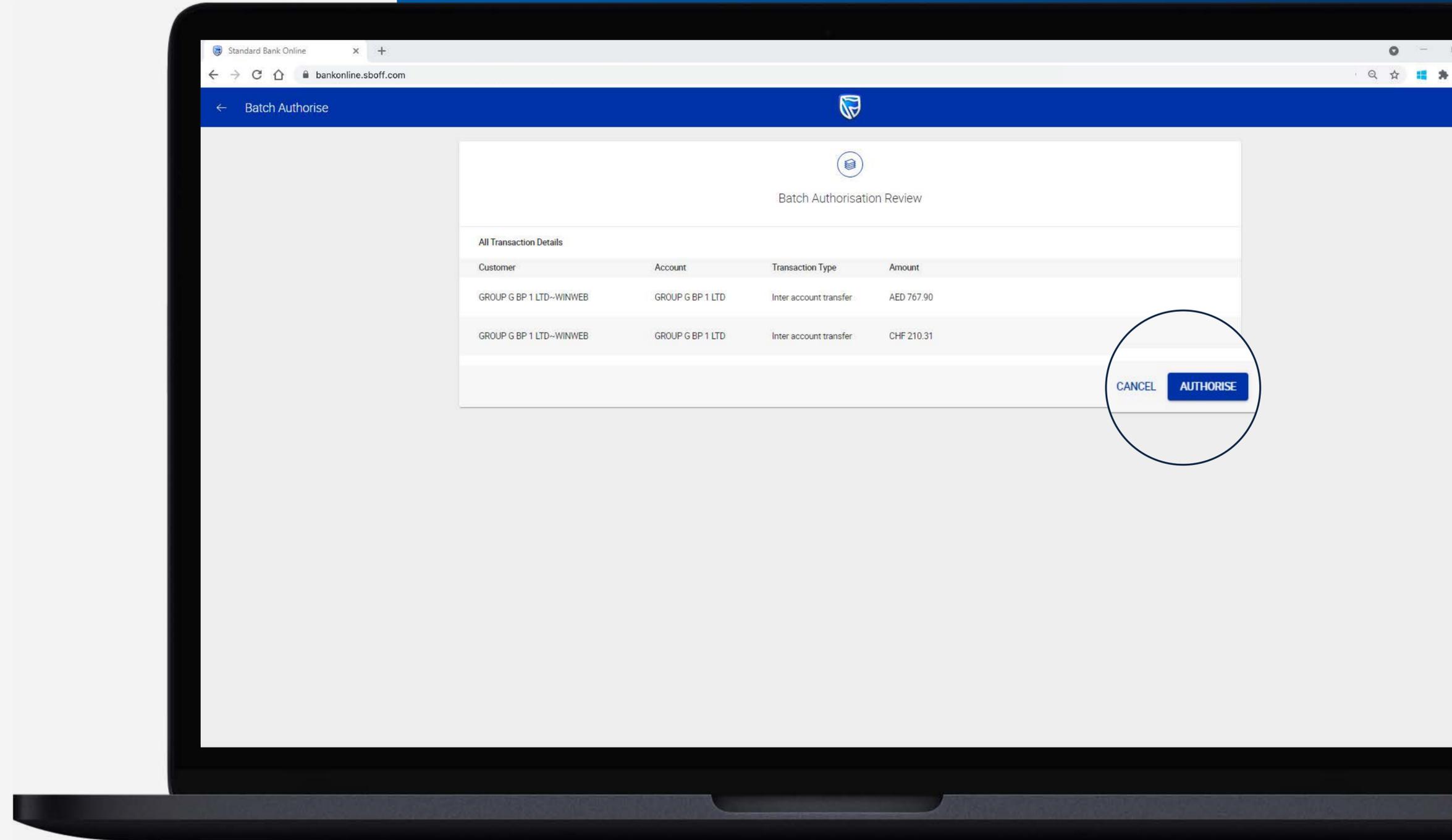
Reference Number	Account Name	Transaction Type	Currency	Amount	
0027430347/1	GROUP G BP 2 LTD	Inter account transfer	USD	300.00	AUTHORISED
0027430454/1	GROUP G BP 1 LTD	Inter account transfer	AED	767.90	<input checked="" type="checkbox"/>
0027430455/1	GROUP G BP 1 LTD	Inter account transfer	CHF	210.31	<input checked="" type="checkbox"/>



STEP FOUR

Review the authorisations.

Once you have reviewed the transfers, **click** either “**Cancel**” or “**Authorise**”.

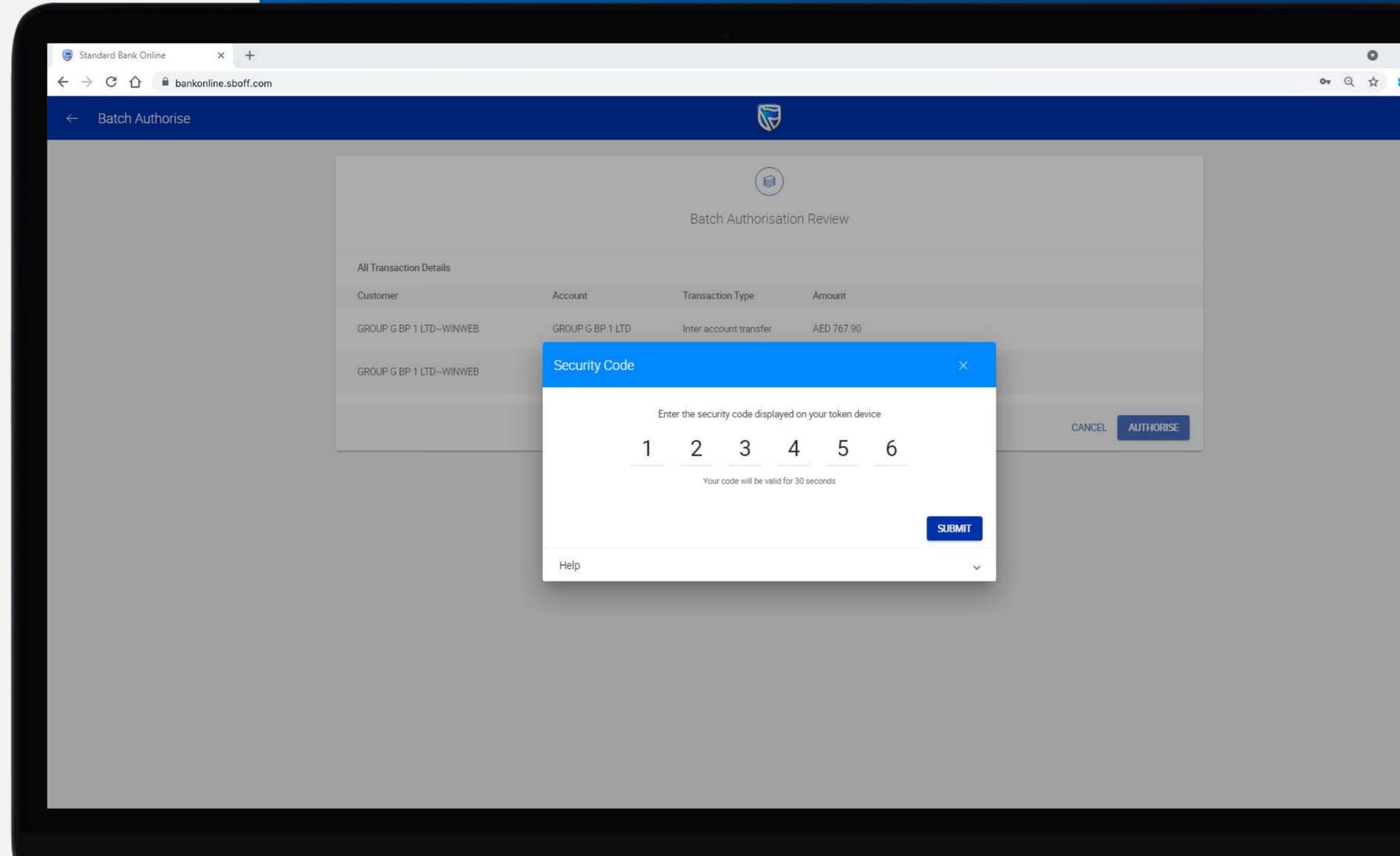




STEP FIVE

You will need to enter the security code on your token.

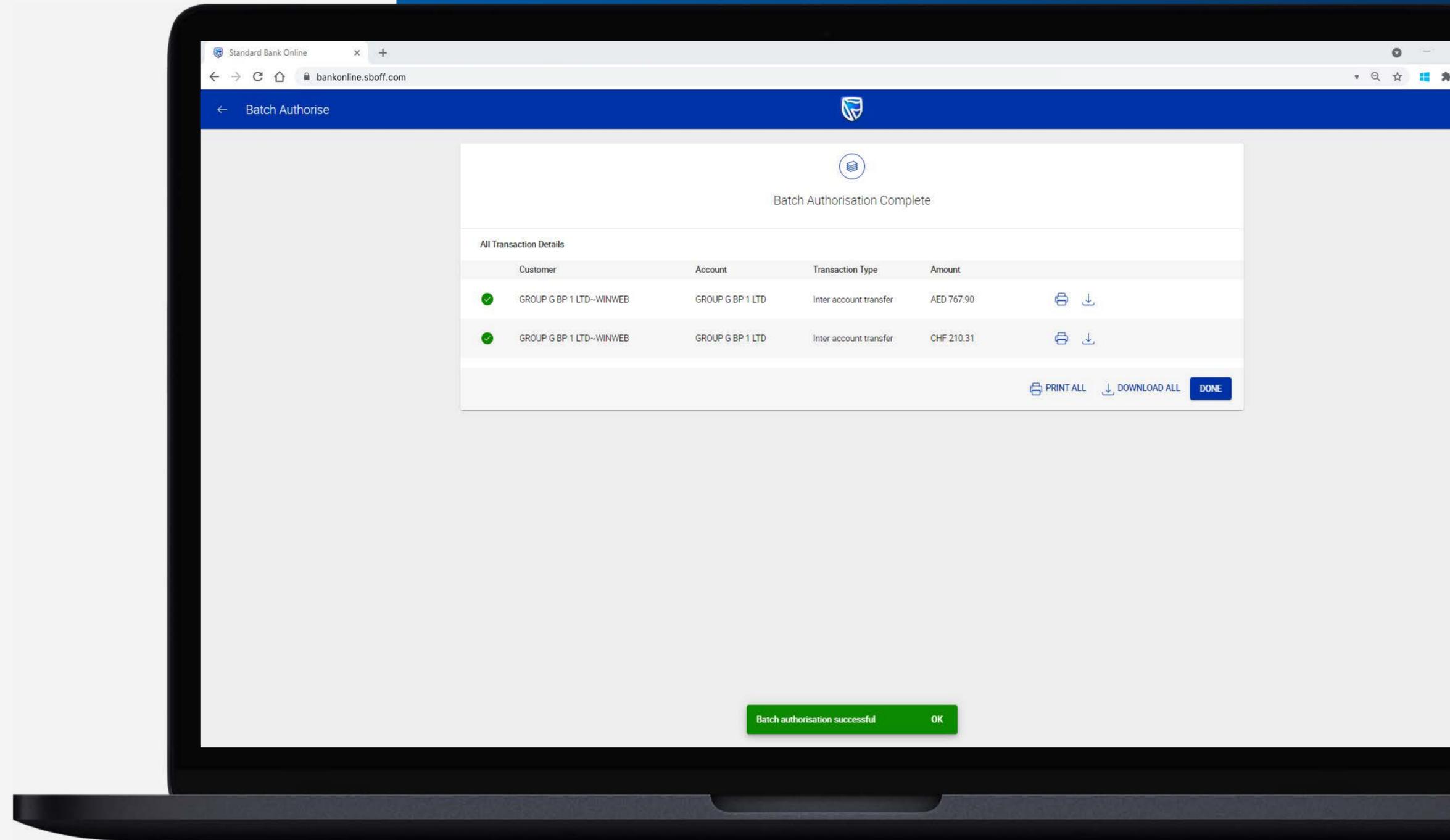
Click “Submit”.





STEP SIX

Your transactions will be sent for authorisation by the next level authoriser.

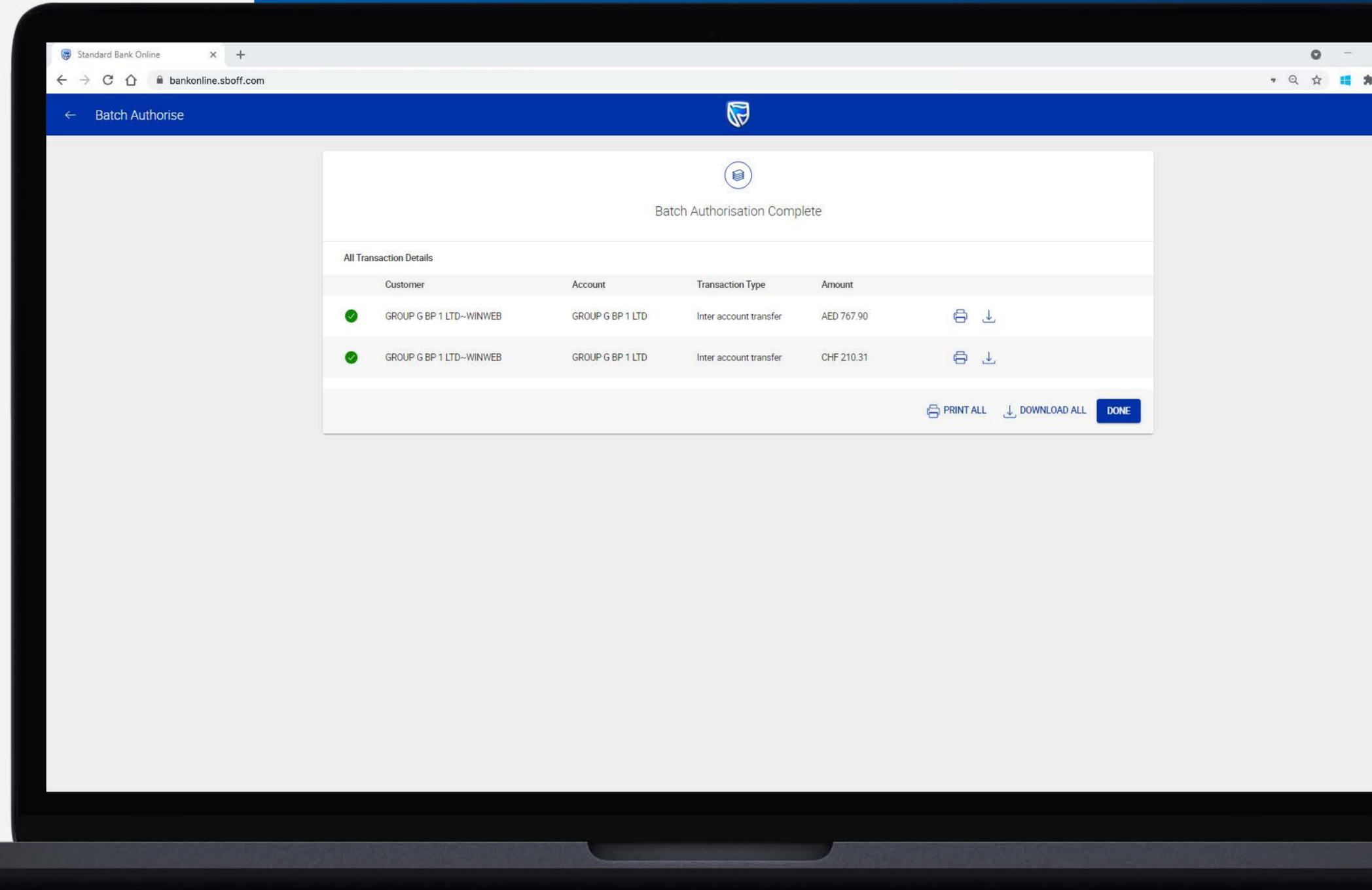




STEP SEVEN

You can print or download a copy of the transfer.

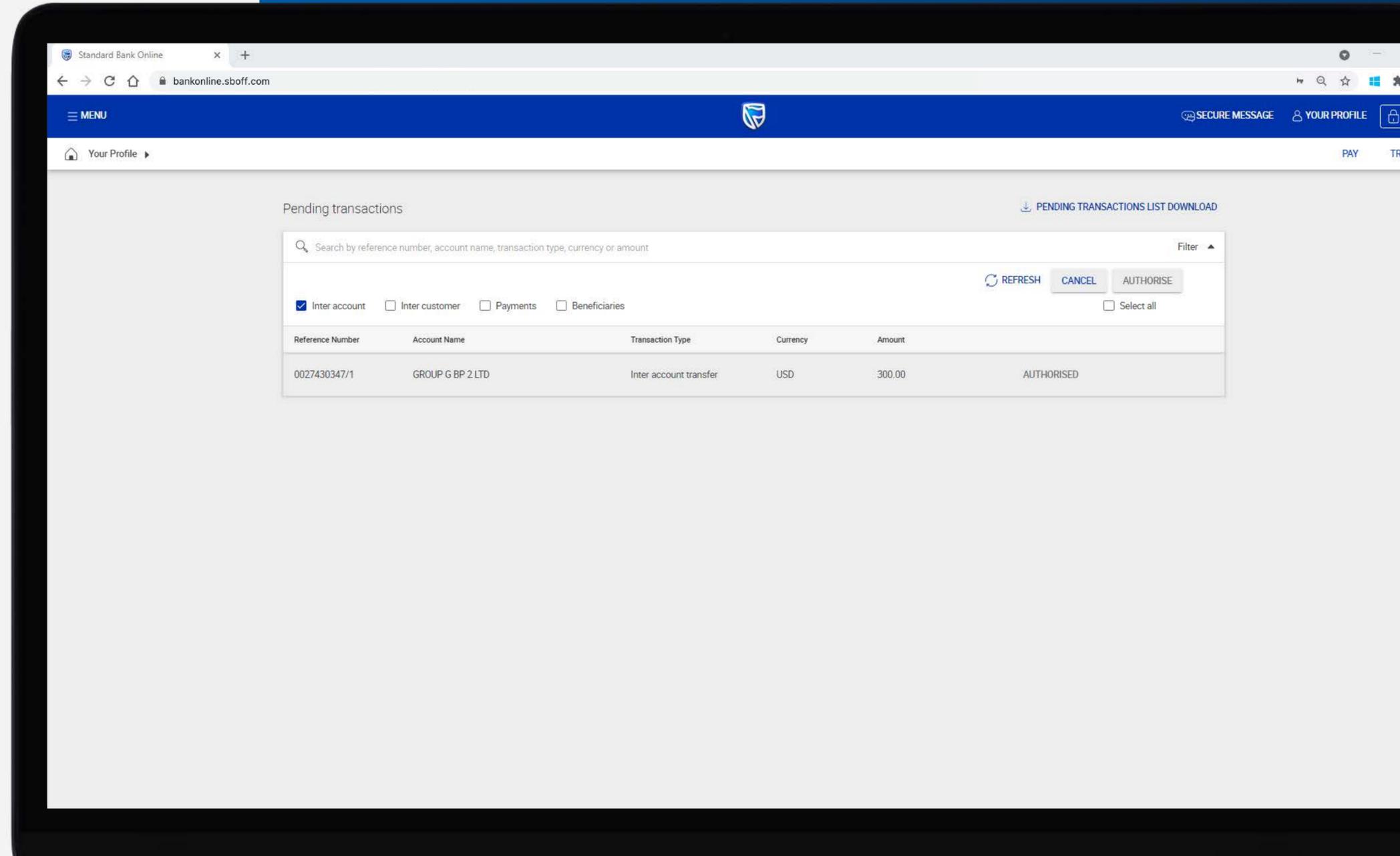
Click “Done”.





STEP EIGHT

Once the approval process has been completed your inter-account transfer will no longer be displayed in the pending transactions window and will reflect on the account transaction history.





STEP NINE

If you wish to reject the transfer you can do this by selecting the “**3 dots**”, followed by “**Delete**”.

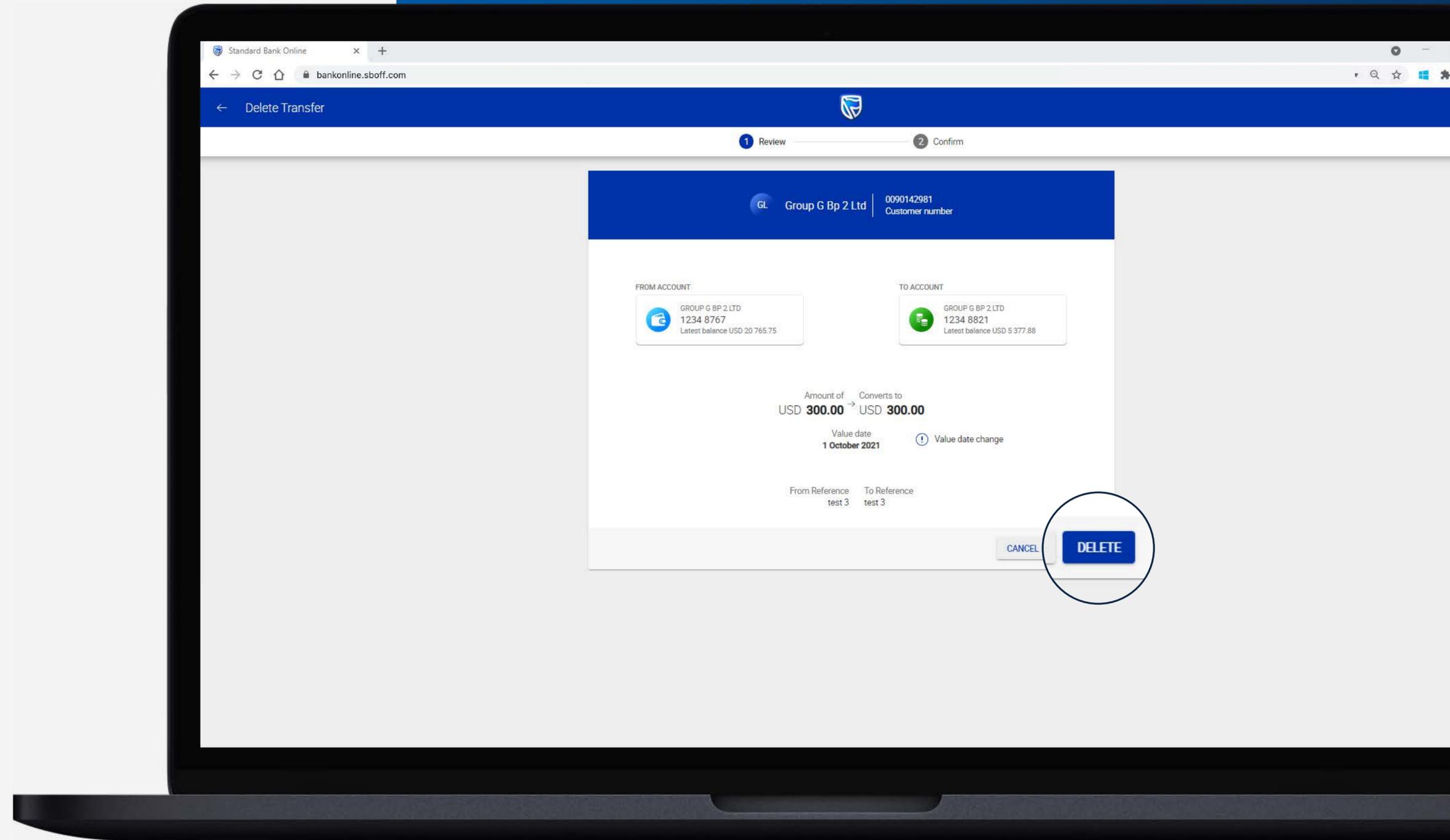
The screenshot shows the Standard Bank Online interface. The browser address bar displays 'bankonline.sboff.com'. The page title is 'Standard Bank Online'. The navigation bar includes 'MENU', the bank logo, 'SECURE MESSAGE', and 'YOUR PROFILE'. The main content area is titled 'Pending transactions' and includes a search bar, a 'PENDING TRANSACTIONS LIST DOWNLOAD' link, and a table of transactions. The table has columns for Reference Number, Account Name, Transaction Type, Currency, Amount, and an 'AUTHORISE' button. A single transaction is listed with Reference Number '0027430347/1', Account Name 'GROUP G BP 2 LTD', Transaction Type 'Inter account transfer', Currency 'USD', and Amount '300.00'. A 'Delete' button is highlighted with a red circle, and a dropdown menu is visible below it with options 'Download' and 'Print'.

Reference Number	Account Name	Transaction Type	Currency	Amount	AUTHORISE
0027430347/1	GROUP G BP 2 LTD	Inter account transfer	USD	300.00	Delete Download Print



STEP TEN

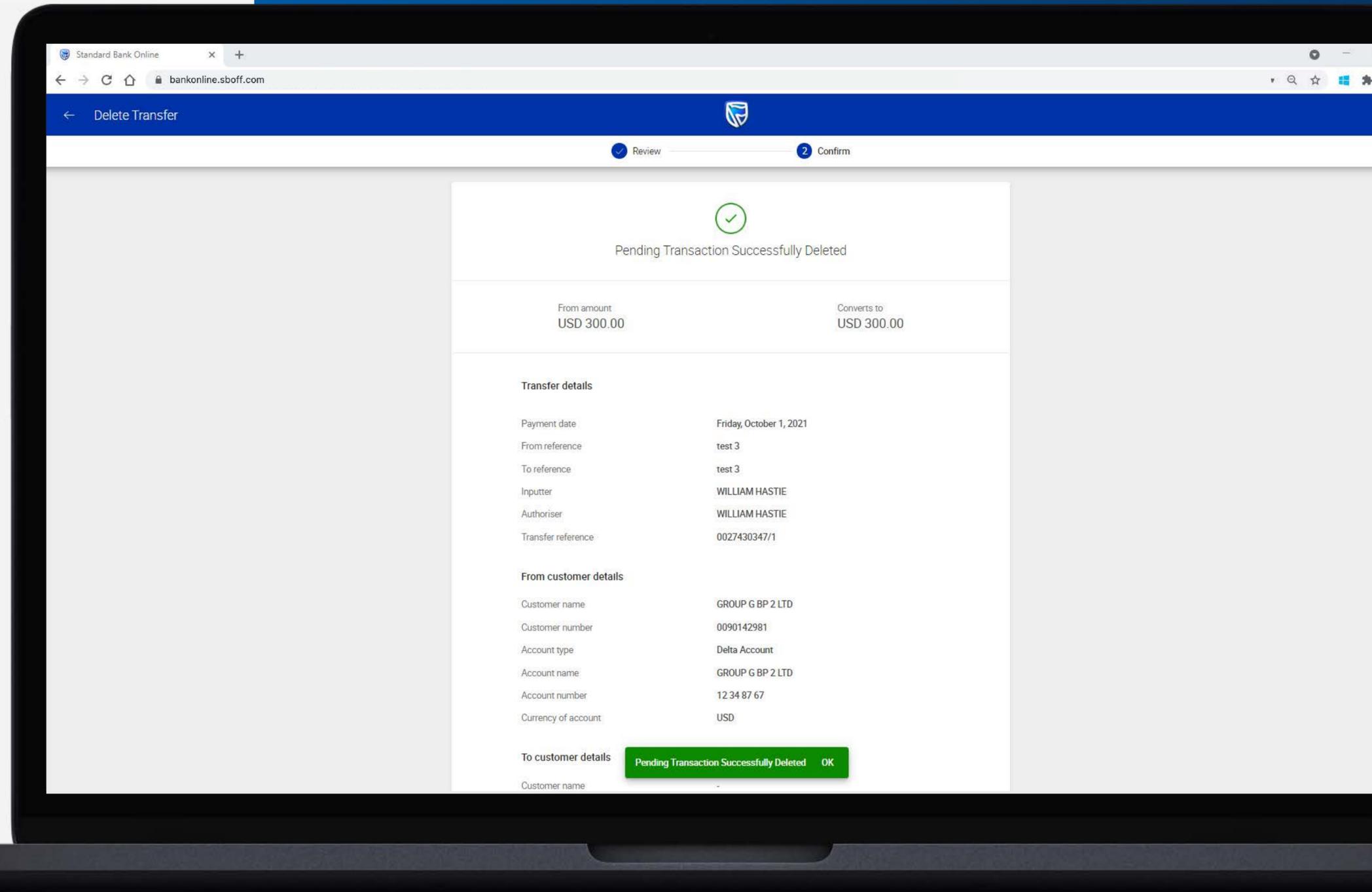
Review the transfer details and click “Delete”.





STEP ELEVEN

You will then be presented with a confirmation screen confirming the transfer has been deleted.





THANK
YOU



Standard Bank *ITCANBE*™